

**Course Information** Course title: **General Instructor**

**Recertification** This course will fulfill the Department of Criminal Justice Services mandated General Instructor re-certification requirements requirements. **Specialty instructors must successfully complete this course prior to taking the specialty instructor re-certification course.**

**Prerequisite(s):** Students below the rank of sergeant must be enrolled by a supervisor.

**Course Requirements** Introduction: This course is comprised of one training module. The module is composed of several sections (classes). Students who complete this course will be re-certified as a General Instructor and will earn 6 hours of career development in-service credit.

Requirements: Students must read the material contained in training module. After the student has read the material in the module, he must take the module quiz. In order to successfully complete the module quiz, the student must score 70%. The student will be given two opportunities to successfully complete the quiz. At the director's discretion, a third opportunity may be granted upon the request of the student's chief, sheriff or agency administrator.

**Module 1** Lesson: General Instructor Recertification Objectives or Goals: The objective of this course is to provide re-certification training for General Instructors.

Topics:

1. (+) Adult Learning
  
2. (+) Civil Liability
  
3. (+) Training Innovations
  
4. (+) Generation Gaps in the Classroom
  
5. (+) Methods of Instruction

## 6. **Cardinal Agencies Only** - Cardinal Criminal Justice Academy Policies

**Video Lesson:** Improve Your Presentation Skills  
**Objectives or Goals:** The objective of this video is to improve the instructor's presentation skills and to help him learn to control nervousness that might impact the quality of the presentation.  
**Readings:** **Improve Your Presentation Skills**, A Webcast Seminar, presented by Apple and The Speech Improvement Company, Inc.